

## Application for Enrollment

Class Start Date \_\_\_\_\_ 20\_\_\_\_

Personal Information		
Name: First _____	Middle _____	Last _____
Street Address _____	City, State & Zip Code _____	
Telephone/Cell _____	Email Address _____	
Birth Date _____	Social Security Number _____	

Education Information	
High School Diploma/GED Date : _____	
High School (Name, City & State): _____	
Attended College: YES / NO	
If yes, name college: _____	Did you use Financial Aid? YES / NO

If you are married we only need your spouse's contact information.	
Mother (Legal Guardian)/Wife (circle one) _____	Father (Legal Guardian)/Husband (circle one) _____
Address _____	Address _____
City, State & Zip Code _____	City, State & Zip Code _____
Telephone Number _____	Telephone Number _____
Employer _____	Employer _____

How did you hear about Stewart School?

Why did you choose to enroll at Stewart School?

**A prospective student must:**

- Participate in a campus visit and successfully complete a formal pre-admissions interview.
- **Complete and submit, at least 30 days prior to class start, the Stewart School Enrollment Application with the required \$50.00 application fee.\***
- Submit \$200.00 registration fee/equipment deposit, within 30 days of submitting enrollment application, but no later than 30 days prior to class start. This deposit is not an additional charge and will be applied to the total program cost.\*
- Submit a copy of high school diploma. General equivalency diploma (GED) applicants may qualify for enrollment by submitting test score/completion certificate and meeting below requirements.\*\*
- Submit a copy of a certified birth certificate.
- Submit two recent photos of yourself.
- Evidence a 2.0 grade point average by submission of high school and/or college transcript(s).\*\*

\*Applicants who have not visited the school prior to enrollment will have the opportunity to withdraw without penalty within three business days following either the regularly scheduled orientation procedures or following a tour of the school facilities and inspection of equipment where training and services are provided. All monies paid by an applicant will be refunded if requested within three days after signing an enrollment agreement and making an initial payment. An applicant requesting cancellation more than three days after signing an enrollment agreement and making an initial payment, but prior to entering the school, is entitled to a refund of all monies paid minus a registration fee of 15% of the contract price of the program, but in no event may the school retain more than \$150.

\*In the event that a Cosmetology student would discontinue training in the first week of class, \$100 is retained by the school and \$100 is refunded with any other monies collected by the school. After the first week of class the Minimum Cancellation and Settlement Policy (page 19) will be used.

\*\*GED applicants and applicants who do not meet the GPA criterion, but who meet all other requirements/procedures, may be considered for enrollment if additional conditions are met. To apply for the policy waiver, the applicant must:

- Request the waiver in writing citing circumstances or hardship.
- Submit two letters of recommendation from individuals to evidence the applicant's ability to meet the training goals and succeed in the program. These letters must be from professionals or employers who can attest to the applicant's aptitude and reliability. The recommendation letters may NOT be from a relative of the applicant.
- Pass an SLE placement exam with a score of 16 or higher.

After the above is completed, Stewart School will send a formal notice of acceptance or rejection. Any applicant who is not accepted by the school is entitled to a refund of all money received by Stewart School.

Have you been convicted of a felony or crime other than a minor traffic violation (if so please explain)?

The school reserves the right to confirm any information submitted or complete a background check on any applicant. We reserve the right to deny or terminate any student giving false information.

**I UNDERSTAND THAT THE APPLICATION FEE MUST ACCOMPANY THIS ENROLLMENT APPLICATION AND THAT THE FEE IS NONREFUNDABLE.**

I HAVE GIVEN CORRECT AND TRUTHFUL INFORMATION IN THE ABOVE ENROLLMENT APPLICATION FORM TO STEWART SCHOOL.

\_\_\_\_\_  
**Applicant Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Guardian Signature**

\_\_\_\_\_  
**Date**

This is required only if applicant is under the age of 18.

All information is confidential and used exclusively for enrollment purposes.